Survey Crafter Walkthrough

Summary:	Configuring an installation of Survey Crafter Professional for data entry only
Walkthrough:	SCWT-SCP310-0407801
Applies to:	Survey Crafter Professional 3.1.0 or later
Topic:	General
Last Updated:	Friday, March 19, 2004
More Info:	Click here for more walkthroughs

Synopsis

This article describes a procedure for configuring an installation of Survey Crafter Professional for data entry only.

Briefly, the following procedure has you do the following:

1. Start Survey Crafter Professional
2. Create a new study
3. Set Study window options in the Preferences dialog box
4. Close Survey Crafter Professional
5. Start Survey Crafter Professional

Notes

These instructions assume you have installed Survey Crafter Professional 3.1.0 or later.

To determine what version of Survey Crafter Professional you are using, choose About Survey Crafter Professional from Survey Crafter Professional's Help menu.

Walkthrough

Step 1

Start Survey Crafter Professional.

If Survey Crafter Professional displays the evaluation dialog box, click on the Close button.

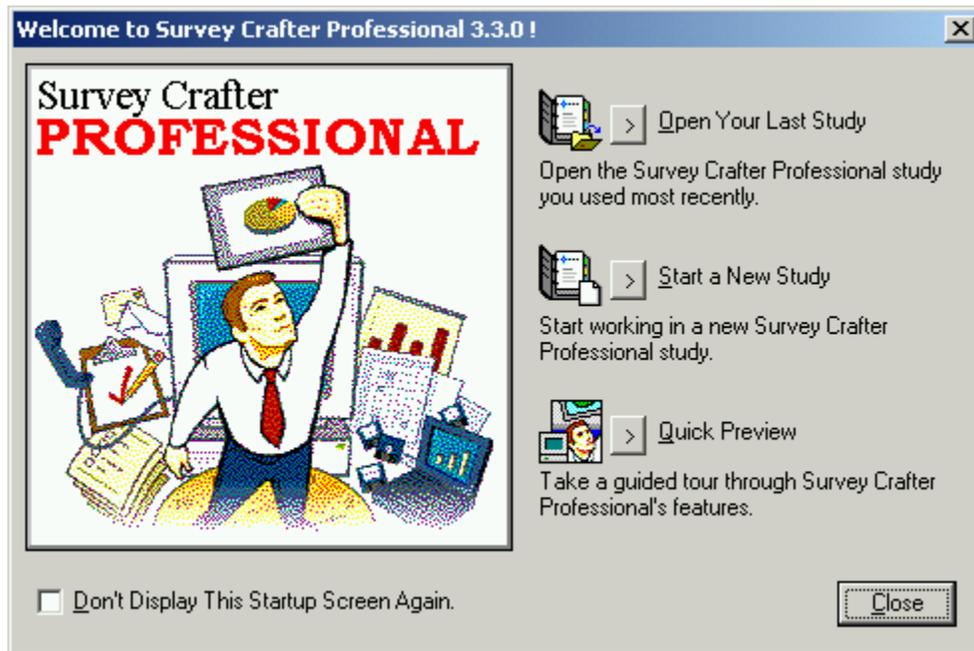Survey Crafter Professional displays the Welcome dialog box.

Figure 1: Survey Crafter Professional's Welcome dialog box

If Survey Crafter Professional displays the Tip of the Day dialog box instead of the Welcome dialog box, click to clear the "Show Tips at Startup" check box and then click on the OK button. Then choose New from the File menu and skip to step 4.

Step 2

Click to select the "Don't Display This Startup Screen Again" check box and then click on the "Start a New Study" button.

Survey Crafter Professional displays the Tip of the Day dialog box.

Step 3

Click to clear the "Show Tips at Startup" check box and then click on the OK button.

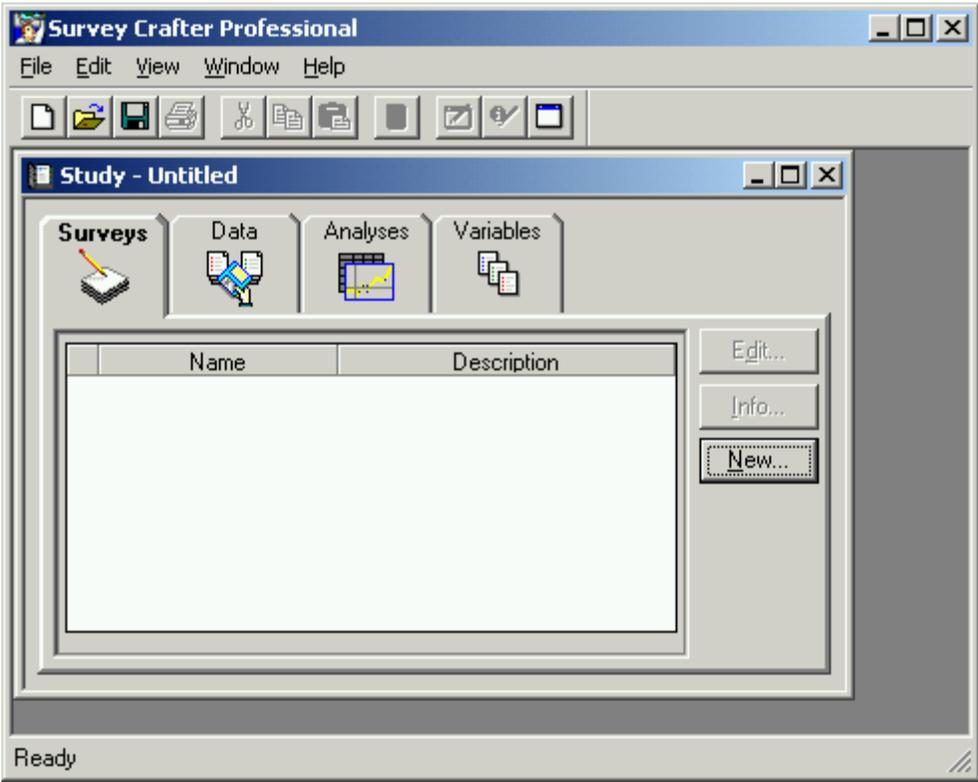Survey Crafter Professional displays the Study window.

Figure 2:   Survey Crafter Professional's Study window

Step 4

Choose Edit from the Preferences menu.

Survey Crafter Professional displays Preferences dialog box.

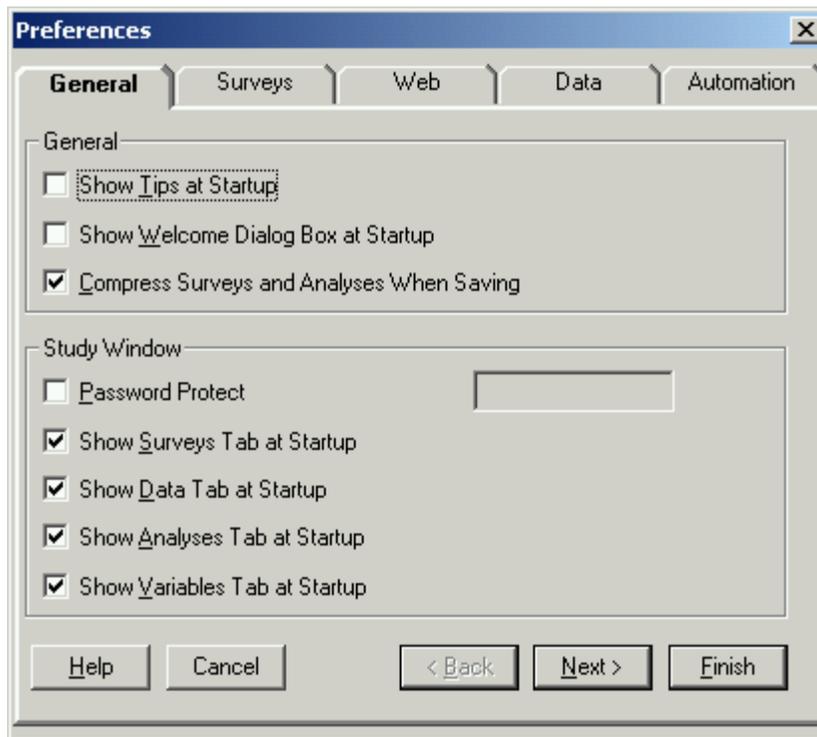Figure 3:   The General tab of the Preferences dialog box

Step 5

Do the following:
- Clear the "Show Surveys Tab at Startup" check box.
- Clear the "Show Analyses Tab at Startup" check box.
- Clear the "Show Variables Tab at Startup" check box.

Step 6

If you want to protect the Study Window settings with a password, do the following:
- Click to select the "Password Protect" check box.
- Type a password in the box to the right of the "Password Protect" check box.
- Write the password down on a piece of paper.

Please note the password is case-sensitive.

If you assigned a password to the Study Window settings, the General tab of the Prefer-
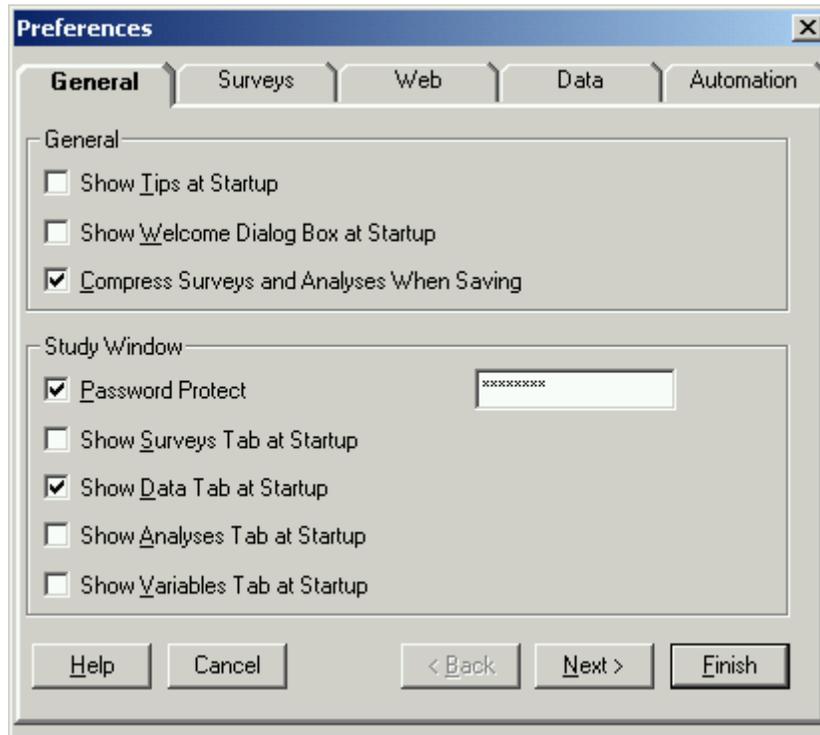ences dialog box should look like this:

Figure 4:   The General tab of the Preferences dialog box

Step 7

Do the following:
- Click on the Finish button.
- Choose Exit from the File menu.

Step 8

Do the following:
- Start Survey Crafter Professional.
- Choose New from the File menu.

Survey Crafter Professional displays the Study window with only the Data tab showing.
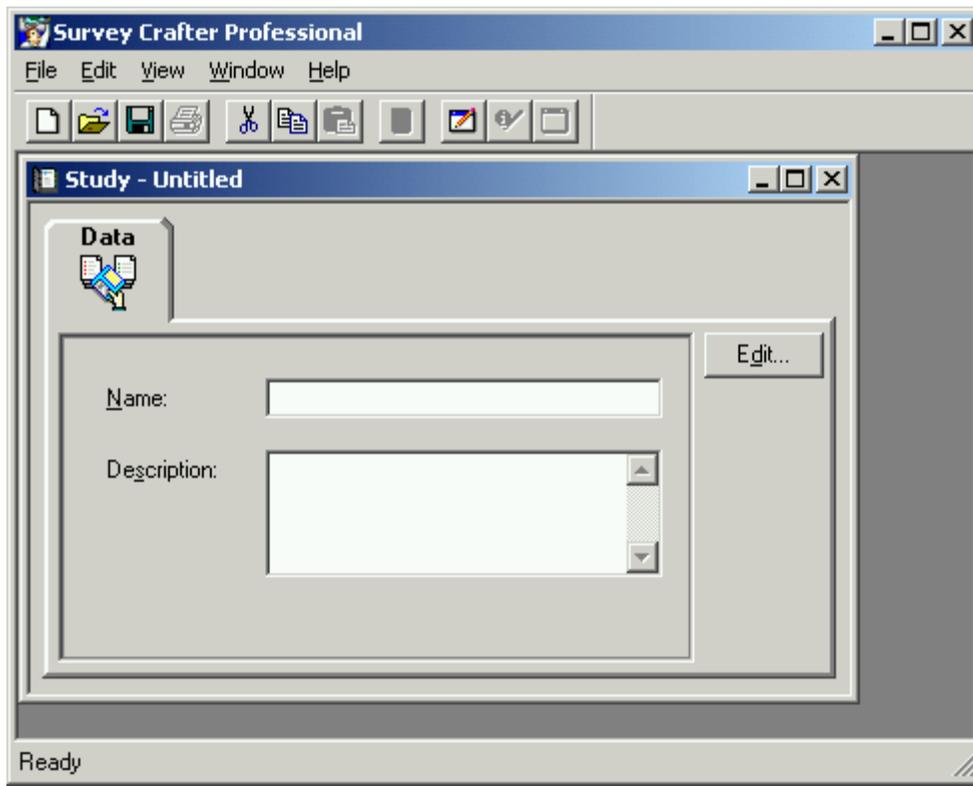

Figure 5: Survey Crafter Professional's Study window with only the Data tab showing

You can open any Survey Crafter Professional study file and only have the Data portion of the study accessible.

To have Survey Crafter Professional redisplay any of the other tabs, choose Preferences from the Edit menu, type in your password and click to select the tabs you want to redisplay. Then close Survey Crafter Professional and start Survey Crafter Professional again.